



BRISBANE GRAMMAR SCHOOL

REPORTABLE CONDUCT SCHEME

The Reportable Conduct Scheme is a child-safety framework established under the *Child Safe Organisations Act 2024*. It requires organisations that work with children, to report and investigate allegations of child abuse and harm by workers or volunteers. The scheme is regulated by the Queensland Family and Child Commission.

Safeguarding students is a shared responsibility, and it is reliant on all members of the School community to keep students safe in our care.

Brisbane Grammar School takes its responsibilities under the scheme very seriously. If you have a concern, report it to us immediately.

1. What is reportable conduct

Under the Reportable Conduct Scheme, reportable conduct includes:

- A child sexual offence
- Sexual misconduct committed in relation to, or in the presence of, a child
- Ill-treatment of a child.
- Significant neglect of a child
- Physical violence committed in relation to, or in the presence of, a child
- Behaviour that causes significant emotional or psychological harm to a child.

The conduct may be a single incident or a pattern of behaviour. It can be reportable even if it occurs outside work hours or outside the school environment.

Further information on the types of reportable conduct can be found on the [Queensland Family & Child Commission](#) website.

2. What should be reported

Reportable conduct are concerns where you:

- Witness inappropriate behaviour towards a child
- Receive a disclosure from a child or young person
- Suspect grooming, boundary violations, abuse, neglect or exploitation
- Observe behaviour that may place a child at risk
- Become aware of conduct that may indicate a worker is unsuitable to work with children.

3. How should concerns be reported

Reportable conduct should be reported **as soon as possible** to the Headmaster at headmaster@brisbanegrammar.com.

Concerns can also be reported directly to the [Queensland Family & Child Commission](#).

If your concern relates to the Headmaster:

- report the matter to the [Queensland Family & Child Commission](#), and
- notify the Chair of the Board of Trustees of your report to the Queensland Family & Child Commission via email BGS.Secretary@brisbanegrammar.com.

4. More Information

For more information about the Reportable Conduct Scheme, please visit the [Queensland Family and Child Commission](#) website.