



BRISBANE GRAMMAR SCHOOL

## ENTRY REQUIREMENT POLICY FOR OVERSEAS STUDENTS

### DEFINITIONS

**Parent or Guardian** means the parent(s) or guardian(s) of the overseas student (or intending overseas student) who signed the letter confirming the overseas student's offer of placement at the School.

**Registered Provider** has the meaning under the Education Services for Overseas Students Act 2019 (Cth) as amended or replaced from time to time.

**School** means the Board of Trustees of the Brisbane Grammar School (trading as Brisbane Grammar School), who is a Registered Provider.

### ENTRY REQUIREMENTS

Brisbane Grammar School will consider enrolment applications from students wishing to apply for a Student Visa, subject to compliance with minimum requirements and conditions set by the School, and with legislative requirements of the State of Queensland and the Commonwealth of Australia, including any requirements to undertake extra tuition to learn English to meet the English language proficiency standard needed to enter mainstream classes.

Applications for enrolment must be made via the online Application for Enrolment portal, or the Enrolment Application form in the Enrolment Booklet. This must be correctly completed, and must be accompanied by the following documents to support the application:

1. Copies of the student's two most recent end of semester school reports;
2. A letter of reference from the student's current or most recent school Principal is also required if the student's reports do not record student behaviour or commitment to studies;
3. Written evidence of proficiency in English as a second language (in the form of an external assessment result);
4. Photocopy or scanned copy of passport page with name, photo identification, passport number and expiry date;
5. Copies of any certificates of public examinations (where applicable);
6. A list of subjects the student wishes to study if applying for Year 11 entry (these subjects should be chosen from the list of subjects offered by the School and listed on our website);
7. Details of the student's cocurricular involvement

Where the above documents are not in English, certified translations in English are required, with necessary costs to be met by the applicant.

An application for enrolment can only be processed when all the above have been received by the Director of Enrolments.

**Brisbane Grammar School**

Gregory Terrace Brisbane QLD 4000

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Applications from overseas students are processed according to established policy and procedures, and are dealt with on their merits.

Assessment procedures include an evaluation of reports from previous schools and of English language proficiency. In cases where report cards are not available or are inconclusive for any reason, the school may require relevant testing of the applicant to assess the application.

Prior to offering a place at the School, applicants will be interviewed, either by person or via Skype. A member of staff from BGS may also contact the applicant's current Principal, but will not do so without prior consent. Having considered all records and any further information which may be requested, the Headmaster of the School will make the final decision on the acceptance of any overseas student into the School.

Onshore applications for Years 11-12, where the student is transferring from another CRICOS registered provider, will only be considered where the transfer, if accepted, allows the student to achieve a successful study outcome at the end of the enrolment.

Offshore applications for enrolment in Years 11-12 will not be considered after the Yr 11 course has commenced/ unless the student can complete course assessment before the end of the first semester of Year 11.

## **ACADEMIC & ENGLISH LANGUAGE REQUIREMENTS**

Brisbane Grammar School requires evidence that the applicant's academic ability and English proficiency is sufficient to successfully meet the entry and curriculum demands of the intended course. This is a requirement under the 2018 National Code of Practice, Part B Standard 2.

Minimum academic and English language requirements are as follows:

### Academic Requirements

Students must provide evidence of satisfactory academic performance appropriate to entry to the Year level requested on the Application for Enrolment or offered as an alternative point of entry by the School in a Written Agreement.

For all Students:

- i. Evidence of application to school work
- ii. Achievement in literacy and numeracy areas of the curriculum
- iii. A minimum pass level or "C" grade or better for most core subjects

### English Language Proficiency Requirements

- i. Applicants are assessed individually based on the contents of their report cards and personal references and may also be required to undertake a language proficiency test set by the school.

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- ii. If supplied, Brisbane Grammar School will assess evidence of English language proficiency presented by a student at the time of application but reserves the right to confirm the student's English language proficiency through additional tests.
- iii. If not presenting appropriate evidence of English language proficiency at the time of application, Brisbane Grammar School will assess the student's application for entry based on satisfactory test results as follows:

Year of Entry	AEAS	NLLIA Bandscale	IELTS
Years 6 - 8	Please sit the ASES Language Proficiency Test for Years 7-9	Level 5	N/A
Year 10 - 11	Please sit the ASES Language Proficiency Test for Years 10 – 12.  The minimum score is 60	Level 6	6
<b>These minimum levels must apply to each of the four areas of Writing, Speaking, Literacy and Reading/Viewing.</b>			

In addition to a satisfactory result in AEAS or IELTS, applicants will be asked to provide a piece of extended writing in English, completed under supervised conditions. As Brisbane Grammar School offers a very demanding academic program, students below this level in any of the four areas of language; Writing, Speaking, Literacy and Reading/Viewing, will experience significant difficulty in accessing course materials and completing assessments

- iv. Students should note that if their language proficiency is below that outlined above, they may be required to undertake an intensive English language course before beginning mainstream studies. Students wishing to enter the school outside these year levels are assessed individually based on the contents of their report cards and personal references and may also be required to undertake a language proficiency test set by the School.

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